



Government of India

Staff Selection Commission(CR)

21-23, Lowther Road, Allahabad-211002.

Ph. No. 0532- 2460511,9452424060, Fax:0532-2460514

Website : www.ssc-cr.org email : dd3ssccr@gmail.com

232/SSC-CR/1-2014-Rectt(SP)

Dated 17.06.2015

Roll No.: 1411500864

CAT: UR-HH

Name of Candidate: S M SIKANDAR

Address:

Subject:- Recruitment to the post of Accounts Clerk in D/o Rural Development, M/o Rural Development, New Delhi (Advt. No. CR-1/2014 Cat. No.CR-15) - Conduct of Interview-reg.

Dear candidate,

With reference to your candidature for the above mentioned recruitment, I am directed to inform that you have been **provisionally** shortlisted for appearing in the Interview. Accordingly you are advised to present yourself for the interview as per the following programme:-

Date of Interview	Reporting time	Interview Venue
04.07.2015	02.00 PM	Staff Selection Commission Central Region 21-23 Lowther Road Allahabad

2. You should bring this Call Letter along with the following documents, **in original and also the two copies thereof**, duly **self attested**, for verification and record, respectively:

(i) Matriculation/High School/Higher Secondary School/equivalent certificate, issued by the State/Central Education Board showing your date of birth(in Christian Era) and **NOT by the Principal/Headmaster of the School/Institution where studied,**

(ii) All other certificates i.e., Maser Degree/Degree/Intermediate/Higher Secondary etc., in support of your educational/technical/professional qualifications and subjects studied at various levels and **mark sheets pertaining to all the years of each course indicating the subjects studied** in each year, as claimed in your application or in the bio-data sheet.

(iii) In case you are appearing as a Departmental Candidate, necessary certificate in support of qualifying period of service, from the Department Concerned.

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(iv) **The Category Certificate (OBC/SC/ST etc)** issued by the Competent Authority should be in the Central Govt. format as prescribed in the Notice of Examination in support of your claim. **OBC candidates must check the validity period (issued within last 3 years from closing date of application). The certificate issued up to date of interview will also be accepted.**

(v) Certificate in support of your claim regarding participation in extra-curricular activities/games/sport, etc.

(vi) Certificates in support of claim regarding experience, **indicating the nature of duties performed, the functions of the organization, time period**, where such experience was gained.

3. In addition to the above, the following documents are also to be produced at the time of Interview:-

(i). Bio-data Form duly filled in and four photocopies of the duly filled-in Bio-data form.

(ii). Three copies of duly filled-in Attestation Forms last page in each set of the Attestation Form, should be attested by any one of the Competent Authorities mentioned therein, signed in Original (all the forms should be attested by the same officer)

(The above mentioned form can be downloaded from Commission's website (http://www.ssc-cr.org/download_forms.php)).

(iii). Two passport size photographs.

4. If you do not produce any of the above mentioned documents, you will not be admitted for the interview under any circumstances, whatsoever, and no further opportunity will be accorded to take the interview.

5. **The candidates whose marks are indicated in GPA/CGPA instead of Percentage marks, should bring a certificate from the concerned University indicating the equivalent marks in percentage, failing which they will not be allowed to appear in the interview.**

6. All **4 eligible** candidates under UR-HH category **have been shortlisted for Interview for Cat. 15 post of Accounts Clerk**. The candidates are requested to check and confirm their suitability/eligibility **before reporting for Interview**.

7. No Travel expenses or any other expenses will be paid by the Commission for attending the Interview. However, eligible SC/ST candidates attending the interview will be reimbursed to and fro of 2nd Class Railway fare or Bus fare chargeable by the shortest route, provided that the fare of the first 30kms in both cases is borne by the candidate. No extra charges, if any, incurred for reserving seats, sleeping berths in the train will, however, be reimbursed to the candidate. The candidate must furnish details like distance, mode of travel, ticket number, actual fare paid by the candidate etc. SC/ST candidates working in the Central/State Government, Corporations, Public Sector Undertakings, Local Government Institutions/ Panchayats will not, however, be eligible for such reimbursement.

8. Any change in your present postal address should be communicated to this office at once, showing your Roll Number, Name of the Examination/Selection (Advt. No. & Cat.No.) the post applied for and the changed address.

9. You have the option to converse either in **Hindi or English** in the interview. The interview/personality test is structured in such a manner that the candidate's interests, knowledge, various traits, aptitude, suitability etc. are probed, among other things, through academic qualifications, extra curricular activities, general awareness/knowledge of the subject studied (10+2 onwards), communicative skill, personality, etc.
10. Your candidature is **PROVISIONAL**. You must therefore ensure that you fulfill all the conditions of eligibility including the Essential Qualifications as laid down in the Advertisement/Notice of the examination. **If, at any stage it is found that you do not fulfill any of the conditions of eligibility including the Essential Qualifications as laid down in the Advertisement/Notice of the examination, your candidature will be cancelled and no appeal against such cancellation will be entertained.** The fact that you have been called for interview does not confer any right to be treated as eligible for appointment or to be considered for interview. **To avoid any disappointment at a later stage, you are advised to recheck whether you meet all the eligibility criteria laid down on the crucial date prescribe for the post/examination in question.**
11. Please note that date, time and venue of interview is final and no request for change will be entertained. In case you fail to attend the interview, it will be presumed that you are not interested in the post and your candidature will be treated as "**CANCELLED**". No further correspondence will be entertained in this regard.
12. The Commission will not be responsible for late/non-receipt of this letter due to postal delay or any other reason beyond the control of the Commission.
13. Canvassing in any form will result in cancellation of your candidature.

Yours faithfully,



Assistant Director